

rSchoolToday Activity Registration

PARENTS QUICK START GUIDE

GETTING STARTED

Step 1: Click the Athletic Team Registration icon. See below.



The screenshot shows the Green Academy Activity Registration website. At the top, there is a purple and gold header with the 'GA' logo and the text 'GREEN ACADEMY ACTIVITY REGISTRATION'. Below the header is a yellow navigation bar with links for 'Home', 'News and Announcements', 'Fall schedules', and 'Sign-in'. A large banner image shows a football team in purple uniforms celebrating on a field. Below the banner is a yellow 'Calendar' section for November 2016, with the 14th highlighted. To the right of the calendar is a red callout box with a white arrow pointing to an 'ATHLETIC TEAM REGISTRATION' icon. Below the icon is a section titled 'Physical Examinations' with text explaining the requirements for physical exams. At the bottom of the page, there are links for 'Contact Us' and 'Privacy Policy', a 'VERIFIED & SECURED' logo, and copyright information for 2016.

Calendar

November 2016

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Quicklinks

- Green Academy Varsity Page
- MNSHL
- NASO
- NFHS

Click the icon below to register for the Activity

Step 1: Click the Athletic Team Registration icon

ATHLETIC TEAM REGISTRATION

Physical Examinations

Students registering for Athletics must have a current physical examination on file in the nurse's office **before the student is authorized to participate in practice/tryouts**. To ensure clearance for participation, physicals should be completed and turned in to the nurse no later than 3 school days prior to the first day of practice/tryouts.

Physicals are valid for **3 years** from date of the last exam. Download your Pre-Participation Physical Form [HERE](#).

Contact Us Privacy Policy

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Step 2: If you already have an account, proceed to **Step 6**. If you do NOT have an account yet, click button **NEW USERS – CREATE AN ACCOUNT**. See Below.



Step 3: The **NEW USERS – CREATE AN ACCOUNT** button leads to the first page of the Activity Registration. Start filling out the Registration Form step-by-step starting with **Step 1 – Student Information**, **Step 2 – Select Activity**, **Step 3 – Parent/Guardian Info**, **Step 4 – Physical Forms**, **Step 5 – Medical Information**. See all 5 screens below.

Registration / Activity Registration 2016-2017

Activity Registration 2016-2017

Step 1. Select Student

Step 2. Select Activity

Step 3. Parent/Guardian Info

Step 4. Physical Forms

Step 5. Medical Information

Student Information

First Name: *
Andrew

Last Name: *
Fenton

Middle Initial:
A

Gender: *
M

Grade: *
10

Date of Birth: *
Feb
19
2000

Height:
5'10"

Weight:
134

Next Page >

Activity Registration 2016-2017

Step 1. Select Student

Step 2. Select Activity

Step 3. Parent/Guardian Info

Step 4. Physical Forms

Step 5. Medical Information

Activity

Winter:

Winter 2015 - 2016
Basketball Girls No Level
Winter 2016 - 2017
Basketball Boys JV
Basketball Girls Varsity
Wrestling Varsity

To select more than one activity, press the Shift key while selecting the activities.

< Previous Page Next Page >

Activity Registration 2016-2017

Step 1. Select Student

Step 2. Select Activity

Step 3. Parent/Guardian Info

Step 4. Physical Forms

Step 5. Medical Information

Parent/Guardian 1 Information

Name: *

Jennifer Fenton

Day Phone: *

(507) 625-8645

Night Phone: *

(507) 625-8645

Cell Phone: *

(507) 625-8645

Address: *

36 West Holly Lane

City: *

Winona

State: *

MN

Zip: *

55988

Email: *

jfenton@gmail.com

< Previous Page Next Page >

Registration / Activity Registration 2016-2017

Activity Registration 2016-2017

Step 1. Select Student

Step 2. Select Activity

Step 3. Parent/Guardian Info

Step 4. Physical Forms

Step 5. Medical Information

Physical Date

File Upload:

No file selected.

Date of this Physical Exam: *

Sep

10

2016

< Previous Page Next Page >

Registration / Activity Registration 2016-2017

Activity Registration 2016-2017

Step 1. Select Student

Step 2. Select Activity

Step 3. Parent/Guardian Info

Step 4. Physical Forms

Step 5. Medical Information

Medical Information

Primary Doctor

Name:

Address:

Phone 1:

Phone 2:

Medication & Purpose:

	Medication	Purpose
1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>

[+ Add Medication](#)

Vision:

Hearing:

< Previous Page Next >>

Step 4: After filling out Step 5 – Medical Information, the next page is the AR Checkout Page. From here you Setup Your Family Account Login. The second part of this screen, Secure Fee

Payment, is where you enter the payment details such as the payer and credit card info. Note that you **MUST** accomplish this page so that the registration will be processed. **See below.**

AR Checkout Page

IMPORTANT: You MUST finish setting up your account or your registration will *NOT* be processed. x

SET UP YOUR FAMILY ACCOUNT LOGIN

By logging in first on future registrations, all forms will be PRE-FILLED for your convenience, but allow you to make changes if needed.

Username *

Password *

Enter your preferred username and password here.

SECURE FEE PAYMENT

Credit Card

Activity Fees:	Wrestling Varsity	\$50.00
Service Charge:		\$4.00
Total Fee:		\$54.00

Cardholder's First Name *

Cardholder's Last Name *

Card Type

Visa v

Card Number *

Expired Date Dec v 2016 v

Card Security Code *

Email *

Address *

City *

State *

- Select - v

Zip *

Store my Credit Card information Securely for my future registrations

Tick off this option if you wish for your Credit card info to be saved in the system for future use.

<< Previous

Step 5: After hitting submit, you should get a confirmation such as the one below. Then click on the **Manage Account** link if you wish to proceed to your family account. See below.

Home News and Announcements ▾ Fall schedules ▾

Activity Registration 2016-2017 / Activity Registration 2016-2017

Activity Registration 2016-2017

Registration is Complete.
[Go back to the form](#)

Contact Us Privacy Policy **Manage Account** Logout

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Family Account

[Show Inactive Records](#)

Jennifer Fenton

[Registration History](#) [Payment History](#) [Family Member Info](#) [Account Settings](#)

Registration History

[Register](#) Fee Rate : Regular Pay

#	Date	Activity	Student	Final Clearance	Gr	Reg. Form	Physical	Fee	Recp't	Status
0641-1216	12/16/2016	Wrestling Varsity	Andrew A Fenton	Set	10	view	Add	\$50	View	Paid

Step 6: If you already have an account, click the **RETURNING USERS – LOGIN HERE** button.

GA GREEN ACADEMY ACTIVITY REGISTRATION

Home News and Announcements ▾ Fall schedules ▾

Activity Registration

[NEW USERS-CREATE AN ACCOUNT](#)

[RETURNING USERS-LOGIN HERE](#)

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Step 7: You will be brought to the Login Page. Enter your *Username* and *Password* under **Returning User**. See below.

GA
GREEN ACADEMY
ACTIVITY REGISTRATION

Home News and Announcements - Fall schedules -

Login

Setup Your Family Account Login

Parent/Guardian Name

Email Address

Username

Password

Sign Up

Returning User

Username

Password

Forgot your username or password?

Sign In

Contact Us Privacy Policy

Step 8: You should now be inside your family account. From here, you may view your *Registration History*, *Payment History*, *Family Member Info*, and *Account Settings*. If you wish to make a new registration, just click the Register link to make a registration for an existing student in your account or a new one. The filling up of a new registration form should be similar to **Steps 3 and 4** above.

Family Account

Show Inactive Records

Jennifer Fenton

Registration History Payment History Family Member Info Account Settings

Registration History

Register

Fee Rate : Regular Pay

#	Date	Activity	Student	Final Clearance	Gr	Reg. Form	Physical	Fee	Recp't	Status
0641-1216	12/16/2016	Wrestling Varsity	Andrew A Fenton	Set	10	view	Add	\$50	View	Paid